

# Open Information Policy

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## Document control

<b>Policy administrator</b>	Head of Decision Support, Analysis and Planning
<b>Policy owner</b>	Management
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## Document amendment history

Version number	Date	Amendment summary	Approved by
1.0	September 2016	<ul style="list-style-type: none"><li>Initial draft</li></ul>	Management
1.1	March 2019	<ul style="list-style-type: none"><li>Updated document template.</li><li>Added link to public policies.</li></ul>	Decision Support Manager
1.2	April 2021	<ul style="list-style-type: none"><li>SIM added in and link to annual reports.</li><li>Details of fields included in IATI removed.</li></ul>	Planning, Monitoring and Reporting Director
1.3	March 2023	<ul style="list-style-type: none"><li>Further details added in SIM and IATI sections</li></ul>	Planning, Monitoring and Reporting Director

1.4	January 2025	<ul style="list-style-type: none"> <li>Removed any reference to Accountable Now as we are no longer signatories</li> </ul>	Planning, Monitoring and Reporting Director
1.5	March 2025	<ul style="list-style-type: none"> <li>Addition of carbon data section</li> <li>Minor wording amendments</li> </ul>	Planning, Monitoring and Reporting Director

## 1. Introduction - openness and transparency

As part of our commitment to positive global change, we make information about our work openly accessible and publicly available. This openness not only ensures that we are accountable to our staff, supporters, beneficiaries and partners, but it also facilitates development and progress in our sector.

The principal ways that we practice transparency are:

- Publication of IATI data
- Strategy monitoring via our Strategy Implementation and Monitoring (SIM) card
- Carbon data

## 2. International Aid Transparency Initiative

The International Aid Transparency Initiative (IATI) is a global campaign that aims to improve the transparency and accountability of aid funding through the publication of open data to the IATI Standard. We publish programmatic data on IATI.

The IATI Standard allows for information published by different organisations to be in the same format, thereby enabling analysis and research.

IATI data builds a comprehensive global map of aid activity across all sectors and activity themes. As open data it seeks to hold development organisations accountable to beneficiaries, donors, the media or taxpayers.

Sightsavers believes in the value of IATI and has been publishing this data since 2013. We publish IATI data on a quarterly basis and are committed to continually refining and improving the information that we provide.

IATI data is available at [www.iatiregistry.org](http://www.iatiregistry.org) and [www.d-portal.org](http://www.d-portal.org).

### 3. Strategy Implementation and Monitoring

Our strategy is monitored via an interactive dashboard – the Strategy Implementation and Monitoring (SIM) card. In keeping with our commitment to transparency, this dashboard is published on our website.

Strategic objectives have been agreed for the organisation and we track performance against these on either an annual or bi-annual basis, via a set of key indicators. Staff across the organisation are involved in monitoring data and there is a rigorous checking process. Measuring ourselves against these indicators keeps us accountable for our performance and focussed on our organisational objectives. Any performance issues are discussed by management at all levels.

### 4. Carbon data

We are committed to reducing our carbon footprint and achieving net zero emissions in the UK, in line with the UK government's target. We publish our UK carbon reduction plan annually, this includes scope 1, 2 and scope 3 emissions as prescribed by the UK government Procurement Policy Note 06/21: Taking account of Carbon Reduction Plans in the procurement of major government contracts. This is available to view on our website as well as our environmental policy.

We comply with other environmental/carbon reporting regulations such as Streamlined Energy & Carbon Reporting (SECR) and Energy Savings Opportunity Scheme (ESOS). We have ISO14001 certification for our environmental management system (EMS) in the UK office.

### 5. Other Useful Information Links

Our websites hold significant amounts of information and the links below are where you can find many of our publications and policies.

#### **Publications and resources**

[research.sightsavers.org](https://research.sightsavers.org)

#### **Annual reports**

<https://www.sightsavers.org/how-were-run/annual-reports/>

#### **Sightsavers policies**

[www.sightsavers.org/how-were-run/accountability-and-transparency/](https://www.sightsavers.org/how-were-run/accountability-and-transparency/)

## 6. Further information

Requests for further information can be made using the details available on our **Contact Us** page. We will make a best effort to honour requests that we feel are in the public interest. [www.sightsavers.org/contact-us/](http://www.sightsavers.org/contact-us/)

## 7. Data protection

Sightsavers is compliant with applicable United Kingdom and European Union data protection and privacy legislation. More information can be found in our privacy policy: [www.sightsavers.org/privacy-cookies/](http://www.sightsavers.org/privacy-cookies/)



[www.sightsavers.org](http://www.sightsavers.org)

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